

Easy Housing Association

Property Inspection Form

Address of the Property	
Date of the Inspection	
Time of the Inspection	
Rooms in the Property	
No of rooms occupied	
Routine Cleaning done	
The general condition of the property?	
Any complaints, concerns or complications received since last visit?	
Any issues identified during the visit What actions taken?	
What actions Recommended?	
Signature of the Officer	
The date for the next Inspection	

- A copy of the monitoring report should be filed
- A copy should be send to the Head office